



DISTRICT TREASURER'S REPORT

DISTRICT NO. _____

FOR THE PERIOD JULY 1, _____ - _____, _____

	MONTH ACTUAL (1)	YEAR-TO-DATE ACTUAL (2)	BUDGET (3)
I. FUNDS AVAILABLE			
A. Balance in District Reserve Account at WHQ:			
Beginning of Month (Column 1)	\$ _____	xxxxxxxxxx	xxxxxxxxxx
Beginning of Year - July 1 (Columns 2 and 3)	xxxxxxxxxx	\$ _____	\$ _____
B. Balance in Local Bank Accounts:			
Beginning of Month (Column 1)	\$ _____	xxxxxxxxxx	xxxxxxxxxx
Beginning of Year - July 1 (Columns 2 and 3)	xxxxxxxxxx	\$ _____	\$ _____
C. Funds Available from WHQ:			
Credits from Per Capita Payments that are on the District Reserve Statement:			
Current Month (Column 1)	\$ _____	xxxxxxxxxx	xxxxxxxxxx
Year-To-Date (Column 2)	xxxxxxxxxx	\$ _____	xxxxxxxxxx
Budget (Column 3)	xxxxxxxxxx	xxxxxxxxxx	\$ _____
(To calculate year-to-date amount, add the prior month's year-to-date amount and the current month's amount.)			
D. Other income (List specific sources):			
Fall Conference Net Income	\$ _____	\$ _____	\$ _____
Spring Conference Net Income	\$ _____	\$ _____	\$ _____
Other: _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
TOTAL FUNDS AVAILABLE			
(Add lines in IA, IB, IC, and ID for columns 1, 2, and 3.)	\$ _____	\$ _____	\$ _____
II. EXPENSES:			
A. Membership and Club Extension	\$ _____	\$ _____	\$ _____
B. Communications and Public Relations	\$ _____	\$ _____	\$ _____
C. Officer Training	\$ _____	\$ _____	\$ _____
D. Speech Contests and Awards	\$ _____	\$ _____	\$ _____
E. Administrative	\$ _____	\$ _____	\$ _____
F. Travel	\$ _____	\$ _____	\$ _____
G. Other	\$ _____	\$ _____	\$ _____
TOTAL EXPENSES			
(Add lines IIA thru IIG for columns 1, 2, and 3.)	\$ _____	\$ _____	\$ _____
III. EXCESS OF FUNDS AVAILABLE OVER EXPENSES			
(Totals Section I minus Totals Section II)	\$ _____	\$ _____	\$ _____

A Treasurer's Report must be provided to the District Governor and Lt. Governors within 45 days of month-end, beginning with the July 1 - August 31 period. Treasurer's Reports for the period ending September 30 and for the period ending March 31 must be received at World Headquarters within 45 days of these periods. Toastmasters International policy also requires that a Treasurer's Report be presented at every District Executive Committee and District Council meeting.

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DISTRICT NO. _____

FOR THE PERIOD JULY 1, _____ - _____, _____

NARRATIVE

Following is a brief description/explanation of funds available, any significant expenditures or variances.

Funds Available (Section I)

Membership and Club Extension (Section II, A)

Communications and Public Relations (Section II, B)

Officer Training (Section II, C)

Speech Contest and Awards (Section II, D)

Travel (Section II, F)

Other (Section II, G)

Outstanding Bills/Obligations (List here any unpaid bills or obligations and the amount of each. This information must be included on all quarterly reports.)

We, the undersigned, certify that this report reflects the financial operations for the period July 1, _____, through _____, _____.

Dated this _____ day of _____, _____

DISTRICT TREASURER

DISTRICT GOVERNOR