



2014 North Taiwan Judge Training

2014 年北區裁判訓練

Conducting Quality

Speech Contests

主辦優質演講比賽

Mike Yang, DTM, PDG

前任總會長楊冀光



Speech Contest Purposes

演講比賽目的

1. Provides competitive contest experience
提供會員相互競爭的比賽經驗
2. Provides an interesting educational program
提供會員與觀眾有趣的教育節目
3. Provides opportunity to observe & learn from proficient speakers
提供會員觀察及學習優秀演講者技巧的機會



Requirements for Successful Speech Contests

主辦成功演講比賽的條件

- ▶ Planning
事先的規劃
- ▶ Fair and impartial judges
公平的裁判
- ▶ Knowing the rules
熟悉比賽規則



Contest committee

主辦比賽任務編組

Contest Chair

演講比賽主席

Contest (Toast) Master 比賽主持人

Chief Judge 總裁判

voting Judges 評分裁判

(註：分會及分區比賽，評分裁判至少 5 人加上 1 位同分裁判共 6 人)

(分部及總會比賽，裁判至少 7 人加上 1 位同分裁判共 8 人)

以上均不含總裁判、比賽主席及比賽主持人

Timer

計時員 (2 人)

Counter

計票員 (2-3 人)

SAA

事務長

Receptionist

接待人員

Technician

技術人員



Judge Eligibility

裁判資格

- ▶ At a club contest, be a member in good standing.

分會比賽時裁判須為有效會員

- ▶ At an area, division, or district contest:

分區分部與地區總會比賽時：

- a) Be a member in good standing for a minimum of

6 months. 會籍六個月以上的有效會員

- b) Have completed a minimum of 6 speech projects in

CC manual 完成中級溝通手冊六篇演講

Voting judges at all levels shall remain anonymous when practical.

各級評分裁判身份必須保密



裁判數目律定

- ▶ At area contests, there shall be an equal number of voting judges from each club in the area, or a minimum of five voting judges. 分區級比賽，區內每個分會均要派評分裁判或不能少於五位評分裁判
- ▶ At division contests, there shall be an equal number of voting judges from each area in the division, or a minimum of seven voting judges. 分部級比賽，部內每個分區均要派評分裁判或不能少於七位評分裁判
- ▶ At district contests, there shall be an equal number of voting judges from each division in the district, or a minimum of seven voting judges. 地區總會比賽，每個分部均要派評分裁判或不能少於七位評分裁判



Speech Contest Checklist

主辦比賽注意事項

Preparation 賽前準備：

- ▶ Contest chair organizes a contest committee
比賽主席籌組任務編組
- ▶ Determine the budget, day & time 決定比賽預算，日期與時間
- ▶ Select a proper venue 選擇適當場地
- ▶ Inviting contestants, qualified judges, test speaker (for evaluation contest) & helpers
邀請參賽者，合格裁判，測試演講員（講評比賽）與幫手
- ▶ Prepare contest agenda 準備比賽程序單
- ▶ Ask contestants for any requirements
詢問參賽者需求
- ▶ A proper question for a table topics contest
備妥即席問答比賽問題



Speech Contest Checklist

主辦比賽注意事項

- ▶ **Contest promotion** 比賽的推廣與宣傳
- ▶ Be sure to inform all the related participants of all the contest information
確定比賽資訊傳達給所有參賽者與工作人員

Pre contest 比賽前：

- ▶ If there is an entry fee for the contest, that fee must be waived for contestants. **Contestants cannot be charged a fee to compete.**
比賽若需收取費用，參賽者無須付費
- ▶ All the printing materials, certificates, microphones, equipment, refreshments, awards & gifts are ready
所有文件，證書，麥克風，裝備，點心，獎品與禮物均備妥
- ▶ Contestants sign the certificate of eligibility & originality as well as **inform the contest chair of any props you plan to use**
請參賽者簽署參賽資格與原創性證明文件，若需使用道具要通知比賽主席
- ▶ Contestant briefing & drawing speaking order
參賽者簡報與抽籤上場順序
- ▶ Judge briefing, **sign the certificate of eligibility & code of ethics** as well as pick up a tie-breaking judge



Speech Contest Checklist

主辦比賽注意事項

During contest **比賽中** :

- ▶ SAA lead all the contestants except the first speaker outside the venue(for table topics contest & evaluation contest) & collect their scripts as well as bring back the contestants to the venue in time by speaking order **比賽事務長在即席與講評比賽時，引導除第一位參賽者外的所有參賽者至場外並收取手稿，且按順序即時帶領參賽者回場比賽**
- ▶ There will be one minute silence between each contestant, but when all the contestants complete, audience have to wait until all the judges finish scoring **每位參賽者演講完畢後有一分鐘靜默時間讓裁判評分，但在最後一位參賽者結束後，觀眾靜默直至最後一位裁判完成評分**

After contest **比賽後** :

- ▶ Timers & counters send the results to the chief judge for verification & then chief judge send the results to the contest chair. **The top portion of the ballot is not provided to the chief judge and must be discreetly discarded by the tiebreaking judge after the contest.**

記時員與記分員將結果送交裁判長，裁判長在確認後將結果送交比賽主席。同分裁判計分表的上半部不必交給裁判長，在丟棄時要謹慎處理。



International Speech Contest Rules

國際演講比賽規則

Eligibility

參賽資格

- ▶ Check before every contest **每次比賽前需確認：**
 - Be a member in good standing of the club in which he or she is competing

參賽者必須為繳過會費的正式會員

- The club also must be in good standing.

其所屬分會亦必須為繳過會費的正式分會

- Contestant must have completed at least six speech projects in the *Competent Communication* manual prior to the club contest.

參賽者在分會比賽前必須至少完成基本溝通手冊的前六篇演講。（但區比賽前成立之新會的創會會員則不受此限制）

- Maintain eligibility at all levels of any contest.

任何層級的比賽的參賽者，必須保持符合參賽資格



International Speech Contest Rules

Ineligibility 國際演講比賽規則

資格不符者

- ▶ Incumbent international officers and directors

現任世界總會幹部及理事

- ▶ District leaders whose terms expire June

地區總會本屆幹部（總會長，副總會長，秘書長，財務長，公關長，部總監及區總監）

- ▶ International officer and director candidates

下一屆的世界總會幹部及理事之提名人

- ▶ Immediate past district governor

剛卸任地區總會長

- ▶ District leaders or announced candidates for term beginning July 1, even if announcement is withdrawn at a later date

下屆的地區總會幹部或已宣佈之提名人，包括即使宣布退出選舉者



International Speech Contest Rules

國際演講比賽規則

Ineligibility

資格不符者

Anyone who has agreed to present an educational session at the area, division, district, regional and/or international event at which the contest will be held

在包含有教育訓練的區域、地區、分部或分區大會中擔任講師者

- ▶ A judge at any level of a contest in which they are competing
擔任任何層級比賽之裁判
- ▶ Past International Speech Contest winners
過去世界演講比賽的冠軍



International Speech Contest Rules

Originality 國際演講比賽規則

原創性

- ▶ Speakers must prepare their own 5- to 7-minute speeches.

參賽者必須自己準備一篇 5 至 7 分鐘的演講

- Speakers must be substantially original and certified as such in writing. 參賽者須以書面證明其演講為原創
- Twenty-five percent or less of the speech may be devoted to quoting, paraphrasing, or referencing another person's content

引用、改述或參考旁人的內容不可多於本身內容的四分之一

- Judges at any level may disqualify, with a majority vote, any contestant whose speech is not considered original.

裁判在任何層級的比賽中，可以多數票決就原創性否定參賽者的資格。



International Speech Contest Rules

國際演講比賽規則

Props

道具

- ▶ Are not restricted in any way, other than the bounds of good taste.

道具可以呈現高格調，並不需要加以限制

- ▶ Any prop or visual aid may be used, provided it is not used before the beginning of the speech.

演講開始前不可使用外，道具與視輔都可在演講中使用

- ▶ The speaker must take responsibility to set up and remove their prop.

參賽者要負責擺設及拆除其使用的道具



International Speech Contest Rules

國際演講比賽規則

Timing

計時

- ▶ Each contestant must proceed directly to speaking position upon being introduced.

參賽人一經介紹之後就須直接走到演講位置

- ▶ May not attempt to communicate with the audience, either via sound or action, prior to uttering first words of speech.

參賽者在開口說話之前，不要嘗試用聲音或動作與

觀眾作溝通



International Speech Contest Rules

Protests

國際演講比賽規則

抗議

- ▶ Only judges and contestants may protest any aspect of a speech

只有裁判及參賽者可對演講的任何方面提出抗議

- ▶ Protest example 抗議的案例
- ▶ A majority of judges must concur in decision to disqualify. 取消資格必須經過裁判多數票決通過
- ▶ Voting Judges only deal with speech presentations themselves 評分裁判評比只針對演講的表現
- ▶ Contest chair is responsible for other aspects of contest, such as contestant eligibility

比賽主席對比賽的其它事宜負責，例如參賽者的資格



Speech Contest Judging

演講比賽裁判

Three steps to quality judging :

優質裁判的步驟：

1. Conduct training workshops.

主辦裁判訓練研習會

2. Select judges carefully

慎選裁判

3. Conduct brief judge orientation sessions before every contest.

主持賽前裁判職掌簡報



Speech Contest Judging

演講比賽裁判

More tips for great contests:

裁判注意的其它要點：

- ▶ Ensure everyone is aware of contest rules and procedures, and their own responsibilities and duties.

確認每位裁判都瞭解比賽規則及職責

- ▶ Confirm contest's date, time, and location.

確認比賽日期、時間及場地

- ▶ Pay attention to balloting. 注意選票計算
- ▶ Follow the rules. 一切依規則進行
- ▶ Announce contest results at the very end of the event. 在比賽結束前宣佈比賽最後結果



Recognition and Trademarks

表彰參賽者並保護國際演講會標誌





Learning through a successful contest! 在成功的比賽中學習!

▶ **Thanks for your participation!**

感謝大家的參加!